

Tent Lakes Municipal Council Meeting
Tuesday, August 6, 2024
Council Chambers 1:00 PM

8.1

Jeffrey McIntosh, Vice President - Public Sector, AON
Trent Lakes 2024-2025 **Insurance Program** Update

- Pricing environment continues to get more competitive
More capacity in market, leads to new entrants and possibly lower rates • Both domestic and international
- Public Sector is still a tough risk due to nature of operations and lack of insurer appetite

Trent Lakes 2024-2025 Insurance Program • Able to hold premiums steady for most lines of business • Small decrease to cyber premium • While there was a large increase in the property premium, this was due to a recently completed appraisal project which caused the Total Insured Values (TIV) to basically double • \$22m to \$44m roughly

- Appraisals are key to ensuring the Municipality is properly protected in the case of a loss

What value is Aon delivering? • We take the Municipality's insurance account out to every market that will quote

Braybrook – What factors dictate soft and hard markets? It comes down to the loss of insurers. If they pay out more claims than what money is coming in from rates. That makes it harder. (Phone call interrupted hearing answer.)

Armstrong – Talked about ups and downs. What is the bottom line? Answer – I believe the increase is \$30,000 Driven by property values.

Franzen – Motion to receive. Cadigan second.

10.4.1. Adele Arbour, Planner

Re: Complete Application for a Standard Plan of Condominium
for Elmdale Developments (File 15CD-24001)

[**Complete Application for a Standard Plan of Condominium for
Elmdale Developments \(File 15CD-24001\)**](#)

The County of Peterborough has received a complete application, from T.D. Consulting Inc. on behalf of Elmdale Developments, for a standard Plan of Condominium. The County of Peterborough is the approval authority for plans of subdivision and condominiums and have prepared a Notice of Complete Application dated June 2024.

The residential lots range in size from 1.25 ac. to 1.97 ac. and all lots have a 45.5 m minimum frontage on an internal condominium road. The proposed plan of condominium is attached as Appendix A to this report.

Planning staff will be providing council further report. Recommended that Council approved plans at this time. Council directs staff to send letter to County acknowledging receipt of plans.

Armstrong – How will these lots be serviced? Private wells and septic
Motion to support of recommendations made by staff – Franzen. Armstrong seconds. All in favour.

0.4.2. Adele Arbour, Planner

Re: Revised Notice of Complete Application for a Plan of Subdivision for Jeffrey Holmes Limited (File 15T-23001)

[Revised Notice of Complete Application for a Plan of Subdivision for Jeffrey Holmes Limited \(File 15T-23001\)](#)

(Revised Notice of Complete Application for a Plan of Subdivision Lot 19, Concession 19, (Harvey), municipally known as 168 County Road 49 Application Submission by Planscape Inc. on behalf of Jeffrey Homes Limited File 15T-23001)

The application for draft plan approval was revised in May 2024 to increase the number of residential units from the original 22-unit plan of subdivision to a 25-unit Plan of Subdivision, an open space/wetland block and two public streets. The revised plan was accompanied by various updated accompanying studies in response to Peer review comments based on the original submission. Comments from the Peer reviews lead to substantial technical work and replacement of the applicant's original team of technical experts.

The revised submission includes the following: - Draft Plan of Subdivision – Phase 1 D.G. Biddle & Associates, March 18, 2024 - Planning Justification Report, Planscape Inc., May 2024 - Transportation Impact Study, Nexttrans Consulting Engineers, February 16, 2024 - Functional Servicing and Stormwater Management Report & Appendices, D.G. Biddle & Associates, March 2024 - Hydrogeological Assessment Report, Cambium, May 3, 2024 - Geotechnical Investigation Report, Cambium, May 1, 2024 - Environmental Impact Study, Cambium, May 1, 2024 - Phase 2 Assessment of Potential Karst (to be submitted) - Comment Response Matrix, Planscape, May 2024 These documents can be found on the County website and the Municipal website contains a link to the County site.

Report was received.

10.4.3.

Adele Arbour, Planner

Final **Buckhorn Community Improvement Plan** and Adoption

Recommendation: That Council receive the report from the Planner for information; and further That Council approve the revised Buckhorn Community Plan Project Area and adopts the Municipality's new Buckhorn Community Improvement Plan; and further That the by-laws to approve the project area and adopt the Community Improvement Plan as noted above are on today's agenda for Council approval.

The Statutory Public Meeting was held July 16, 2024 to receive comments on the proposed CIP Project Area and CIP document. Public and Council input resulted in a few minor edits being suggested, and

these were incorporated into the document under Section 4.0 Key Community Improvement Goals and Section 9.0 Marketing

Armstrong – Would like to see a press release regarding this to let others know and “to go out with a bang.”

Arbour – 20 day delay period and then it will happen

Motion by Franzen and Armstrong carried.

10.4.4.

Adele Arbour, Planner

By-Law Enforcement and Addition of **Parking By-Law** to the Municipality’s Administrative Monetary Penalty System (AMPS)

Recommendation: That Council receive this report from the Planner regarding an update to the Municipality’s Parking By-Laws to allow for enforcement through the Municipality’s Administrative Monetary Penalty System (AMPS); and further That Council support amending the By-laws to Regulate and Control the Parking of Motor Vehicles in the Municipality of Trent Lakes to allow enforcement through the Administrative Monetary Penalty System (AMPS); the Administrative Monetary Penalty System By-law to include penalties for the Parking Regulation By-law. That the CAO be delegated with authority to sign all necessary forms and applications to implement and administer the AMPS, including executing agreements with service providers and the provincial government; and further That Council direct staff to bring forward the amending by-laws, with a review by the Municipal Solicitor, to a future meeting for consideration.

Will happen in September because of lengthy process to achieve.

Braybrook – How do we know the percentages of people that are illegally parking between residents and non-residents?

If I am from out of town, and got a ticket. I would just rip up any tickets

Arbour - We will run plate through province. It provides

Armstrong – who will be going out and ticketing? Will there be a proactive process in place such as in Buckhorn and Sandy Beach?

Arbour – Those are County Roads as well. There is a third party aspect. We will be looking at our own municipal parking lots and roads under our jurisdiction. Someone from our Parks and Rec who are out all the time will have the ability to write penalty notices as well as by-law officers.

Armstrong -How can we motivate County partners to be more alert to illegal parking? Arbour - We will be arranging a meeting with the County very shortly to deal with this issue.

Braybrook – Can we “deputize “by-law officers to write tickets? Arbour -That would be a service agreement between County and the Municipality. It is on agenda as well with the County

Armstrong moves that we receive the report and recommendations. Second Cadigan. Carried.

10.4.5.

Barbara Waldron, Director of Building and Planning/CBO

Building By-law Report Update

Recommendation: That Council receive the report from the Director of Building and Planning/CBO regarding Building By-law Report Update; and further That Council support the proposed Building By-law.

Purpose of by-law is to capture pertinent sections of code such as time lines and classes of permits.

Armstrong moves to receive and support the building by-law. Franzen seconds. Carried.

10.6.1.

Donna Teggart, CAO/Treasurer

Maximizing Parking in Downtown Buckhorn

Recommendation: That Council receive the report from the CAO/Treasurer regarding Parking in Buckhorn; and further That Council direct staff to obtain costing (including for design work) for the Ode'Naang Park/General Store location; and further That Council direct staff to further investigate the use of the Main Street Road Allowance; and further That staff prepare a 2025 Budget Request for the November 18, Budget Meeting with suggestions for adding parking in Buckhorn in 2025.

Ode'Naang Park/General Store • Currently 17 spots (16 + 1 Accessible spot) • Ability to possibly add 15 more spots (14 + 1 Accessible) \$150-200,000 high level cost

John Street Road Side • Currently 3 spots (3 + 1 Accessible) • Ability to possibly add up to 7 more spots (6 + 1 Accessible) • 3 or 4 parallel spots would be on the road allowance • Potential of another 3 spots perpendicular by exposed rock – perhaps diagonal

Main Street Road Allowance • Currently approximately 450' of unopened road allowance • Ability to possibly add 40 -50 spots

Library • Currently 9 spots (7 + 2 Accessible) • 4 additional spots at entrance that could be paved and lined • Ability to possibly expand the back of the current library lot

Buckhorn Community Centre Overflow Lot • Currently 150-200 spots available • Agreement in place with the Buckhorn Community Centre for parking

Adam Eve Road Corner Pros: • Property appears to be owned by the Municipality • Enough space for 8 spots (7 + 1 Accessible) • Proximity to recently installed pedestrian walkway • In and out to/from Adam and Eve Road

There are lots of pros and cons for each location on the meeting agenda at the municipal website.(MK)

Staff are looking for direction from Council on both Ode'Naang Park/General Store and Main Street Road Allowance

Franzen – He would be supportive of increasing parking in both spots.

Braybrook – Where are you referring to as Main Street Road Allowance?

Cosh answered – Main Street Road Allowance Runs from Pizza Alloro's parking to thick bush in front of you. It dips down and then continues fairly close to where parking could be added.

Armstrong – Believes specific signage is a big part of problem/solution.

Braybrook – Would also be in favor of John Street suggestion. I just don't want to take any property from General Store.

Armstrong – Moves that Council received report and that we direct costing of Ode'Naang Park/General Store lot and investigate Main Street Road allowance and bring information to Council meeting. Franzen seconds.

Braybrook – On the one aerial photo on Ode'Naang Park/General Store where would the property line be for that.

Cosh – Corner of bait shop out to Lakehurst Road.

Carried.

10.6.2.

Donna Teggart, CAO/Treasurer

2024 **Q2 Summary** Reporting

Tax receivables up 56% as compared to Q2 2024?????

Finance/Administration successes: • Finalized 2024 Trent Lakes and water system budgets. • Completion of a job evaluation/market analysis compensation review and performance evaluations. • STR working group/public meetings

More data on Purchases, Corporate Services, Communications/ Social Media, /Website,/News, /Newsletter, Building, Planning & By-Law, Fire & Emergency, Public Works & Waste Mgt., Recreation & Facilities, Green Initiatives,

Braybrook – Regarding communications/social media it is nice to see that Facebook and Instagram pages are increasing. Is there information that people are visiting municipal website.

Teggart – yes there is.

Braybrook - Is there a way that we could be pushing that out on our mailouts and website, Facebook. Etc.

Teggart – agrees. We do promote newsletter as well but yes, we can continue.

Armstrong – I think the newsletter is the key to this. It is thoroughly advertised on website and other online venues. Number is clearly growing.

Armstrong moves to receive. Cadigan seconds. Carried.

11.1.

Ontario Land Tribunal (OLT)

ZBA 21-08 (Lennox) Appeal - **Refusal of Application** – Decision

A review of the application is on the agenda on the municipal website.

CONCLUSION [30] The Applicant has failed to establish that the ZBA and the proposed development are in conformity with the County OP as required under section 24 of the Act, specifically conformity with

respect to Policy 5.3.3.5. Given that the Applicant has not met its onus, the Appeal must be dismissed. ORDER [31] THE TRIBUNAL ORDERS THAT the Appeal is dismissed and the requested amendment to the Municipality of Trent Lakes Comprehensive By-law No. B2014-070 is refused. "Jean-Pierre Blais" JEAN-PIERRE BLAIS MEMBER

Armstrong – Important decision that supports our initial decision to deny by-law. This was an appeal to review our decision and it was again denied.