



**Agenda  
Council Meeting  
Tuesday, May 7, 2024  
Council Chambers 1:00 PM**

- 10.1.1. Evan Grieger, Director of Public Works  
Re: New Dedicated Mechanics/Recreation and Facilities  
Project Project Update #3

**New Dedicated Mechanics/Recreation and Facilities Project  
Project Update #3**

Recommendation: That Council receive the New Dedicated Mechanics Facility Project Update Report 3 from the Director of Public Works for information.

Franzen – Sand facility - has that been started? Grieger – not yet. A lot of sand in there to get out. We are well on our way.

Franzen – is it scheduled to be completed at the same time of building?

Grieger – Yes.

Most recent Background:

Construction for this project commenced in late August and the contractor alongside the consultant worked diligently to complete as much work as possible prior to the winter months. The work completed since the last update includes full enclosure of the steel structure, completion of masonry work, delivery of garage doors, interior plumbing, interior electrical and some site works. The project is anticipated to be completed in fall of 2024, in time for the 2024-2025 winter season.

Motion – Deputy Mayor Armstrong motion to receive the report with thanks. Franzen second. Carried.

- 10.1.2.

Staff report to provide preliminary Design Drawings and Cost Estimates for the planned replacement Buckhorn Fire Station and Public Works Depot

Recommendation: That Council receive the Buckhorn Fire Station and Public Works Depot Cost Estimate report from the Director of Public Works and the Director of Emergency Services for information; and

further, That Council approve the attached design as presented and direct staff to report back to Council with funding options for the build of a new joint Fire hall and Public Works Depot in Buckhorn

Class D estimate as Greer Galloway hasn't been given a budget. \$12.55 million +/- 30%

Armstrong - As a result of question asked by Deputy Mayor it was stated that there may be a permanent EMS unit in Trent Lakes as part of Roads Depot Building. The request is being processed and legalities being worked with present.

Costing Estimating company did this cost. We did benchmark the prices in your other facility. Going forward we will rely on more local benchmarking. At this time not possible.

Armstrong -We had a spike in cost during Covid. I think it was our hope that that spike would come down. Have we seen that correction in the cost of construction projects happen.

Costs of materials have gone down since Covid but labor costs have increased.

Franzen – I prefer to see one project completed and see what costs over run. I would like to defer this decision until the fall.

Lambshhead – For me the 30% is a bit disturbing. At this point there is no support from provincial or federal governments. We have a limited number of ratepayers.

Armstrong – Are there any opportunities in your mind for cost reduction in anything that is a component in this design?

Steve Brockbank – Our staff will be out more. Fire hall specifically was to be done before the 49 Roads Barn was to be done. Our stuff is getting older. Room for potentially another bay at the present location. Destruction of existing building is another expense

Grieger – Looking at what Public Works needs the overall size is what we need.


Armstrong – There is a sense of urgency around this. We are looking at the capital cost of the building. But the reality is that there will be operational savings by going to the new building that Steve pointed out.

Company rep-

This is not a huge facility for the needs req'd for this area. It will not be a building of absolute beauty. It will be functional. Heating costs will go down.

The new facility will fit into all the new health req't's, washroom facilities standards, rules for laundering our equipment. All of this is completely out of our control. The rest of this is dictated to us.

Armstrong I would like to move to receive the report, accept the drawings, and direct staff to look into costing options. Carried.

10.2.1. Jenny Smith, Recreation and Facilities Coordinator  
 Re: Public Parks and Beaches Rental Policy Exemption Request - Crystal Lake Cottagers Association

[Public Parks and Beaches Rental Policy Exemption Request - Crystal Lake Cottagers Association](#)

Recommendation: That Council receives the report from the Recreation and Facilities Coordinator regarding Public Parks and Beaches Rental Policy Exemption Request - Crystal Lake Cottagers Association; and further The Council deny this request.

The exemption for the event proposed is for a reduced coverage to a minimum of \$3,000,000.00 per incident, with Trent Lakes named as additionally insured. The Association currently carries \$3,000,000.00 in liability insurance and could provide a certificate under their policy. The Report to Council 2 Association obtained a cost estimate of \$300.00 to increase their insurance for this event to the required \$5,000,000.00. This, as stated by the Association, would be cost prohibitive for an event where they are not charging admission and may result in the cancellation of the event.

Franzen – how many times have we rented with \$5,000,000 liability on our beaches. Jenny Smith While I have been here I have not rented any rental units with this liability insurance.

Dylan - One or two

Armstrong – Since that policy has been approved we have lowered the insurance req'ts in two other areas. I think that we just haven't updated with our other insurance req'ts across the board. In the short term I would support the application for \$3,000,000.

Cadigan – I echo the Deputy Mayor's comments. Believes insurance companies are directing us as to what is needed. I would like to go ahead and give them a reduction and they(CrystalLake Ratepayers) can save the \$300.00.

Lamshead okay with \$3,000,000

Armstrong – Motion to Approve the request and we direct staff to revisit that policy with regard to the insurance that is needed with a risk level of \$2,000,000.

Dylan -If we could get more direction as to what level the Council would be comfortable with.

Armstrong suggested \$2,000,000.00

Motion carried.

10.4.1. Adele Arbour, Planner  
Re: Bill 185 - Cutting Red Tape to Build More Homes Act, 2024

and Proposed Provincial Planning Statement, 2024

[Bill 185 - Cutting Red Tape to Build More Homes Act, 2024 and Proposed Provincial Planning Statement, 2024](#)

Staff report summarizing the proposed Legislative Changes contained in Bill 185 - Cutting Red Tape to Build More Homes Act, 2024 and Proposed Provincial Planning Statement, 2024, as well as implications for the Municipality of Trent Lakes

What I noted from the report

The Province continues to support compact development and the creation of complete communities within settlement areas. Increasing intensification (where appropriate – not mandated) and encouraging mixed use developments continues to be the focus of the proposed PPS. Lot creation and multi-lot residential development as permitted uses on rural lands has been changed to identify that lot creation is a permitted use where site conditions are suitable. Planning Authorities are required to use an agricultural system approach to maintain and enhance a continuous agricultural land base.

Cadigan – Does this mean that someone can build an in-law cottage in their yard and go against regulations.

Arbour – They are indicating that they will not look at zoning or variances. That is a possibility.

Cadigan – Are they looking at building on agricultural land as well.

Arbour – That is correct.

Franzen – There still would be an exemption for the capacity cold water lakes.

Arbour – it would be currently at the Ministry for approval. We would certainly emphasize our values to these lakes that are highly sensitive and we would like to keep those restrictions.

Armstrong – Receive the report and send it to the appropriate government personnel including MPP Smith and that the report be uploaded to the environmental registry of Ontario

At this time I had to leave the meeting. Marlys

10.4.2.

Staff report recommending increases to Planning Application Fees

Recommendation: That Council receive the report on Planning Applications and Services from the Planner; and further That Council direct staff to prepare an implementing by-law, for the May 21, 2024 Council Meeting, to increase current planning application fees, provide for new application and planning service fees as outlined in Appendix B to this report; and further That Council phase-in the proposed fee increases to 50% for the remainder of 2024 calendar year with the full amount to be charged starting

January 1, 2025; and further That Council direct staff to include a yearly increase by the Consumer Price Index (CPI) up to a maximum of 2%, and rounded to the nearest dollar, starting in 2026.

Recommendation: That Council receive the report on Planning Applications and Services from the Planner; and further That Council direct staff to prepare an implementing by-law, for the May 21, 2024 Council Meeting, to increase current planning application fees, provide for new application and planning service fees as outlined in Appendix B to this report; and further That Council phase-in the proposed fee increases to 50% for the remainder of 2024 calendar year with the full amount to be charged starting January 1, 2025; and further That Council direct staff to include a yearly increase by the Consumer Price Index (CPI) up to a maximum of 2%, and rounded to the nearest dollar, starting in 2026.

#### 10.6.1.

#### 2024 Quarter 1 Summary Reporting - Key Metrics for Municipal Services

#### 15.1

Notice of Motion requesting the County of Peterborough to erect "No Parking" signs in the hamlet of Buckhorn and to enforce same

Whereas The Corporation of the County of Peterborough has a parking regulation By-law No. 2023-26 which contains certain definitions and prohibitions. Peterborough County By-law 2023-26 defines a "Sidewalk" as: "Any municipal walkway, or that portion of a municipal right of way between the curb line or the lateral line of a roadway and the adjacent property line, primarily intended for the use of pedestrians."; Under Prohibition 9(a) of By-law 2023-26 it states: "No person shall park a vehicle, including equipment and/or a commercial motor vehicle, on the highways or roadways, or portions thereof within the jurisdiction of the County as provided for in Schedule "A" to this By-law, such areas being designated as "Restricted Parking Zones" without a parking permit." Under Peterborough County By-law 2023-26 Schedule A Restricted Parking Zones it identifies certain locations where parking is restricted including: "At the Ode'Naang Park Pedestrian Crossover, on the West and East side of County Road 37 for a distance of thirty (30) metres to the North and thirty (30) metres to the South."

Therefore Be It Resolved That the Municipality of Trent Lakes requests that Peterborough County erect No Parking Signs on Lakehurst Road from Fulton Lane to 1911 Lakehurst Road (Buckhorn) on both sides of the road and if feasible and allowable by by-law, to have the signs state that, in addition to the No Parking text, the vehicle may be ticketed and/or towed.