

Agenda
Council Meeting
Tuesday, February 20, 2024
Council Chambers 1:00 PM

8.1. Luciano P. Piccioni, President, RCI Consulting
Re: Buckhorn Community Improvement Plan (CIP) Review and Update

[Buckhorn Community Improvement Plan \(CIP\) Review and Update](#)

• A CIP is a framework that allows a municipality to provide grants and loans to property owners and tenants to promote building/property renovations, improvements, and redevelopment within a defined area of need, i.e., a Community Improvement Project Area (CIPA). • A CIP is an “enabling” plan that:- Uses public sector investment to leverage private sector investment;-Allows Council to decide which incentive programs in the CIP it will implement (some, all, or none);-Can produce significant results, but is a long-term strategy, not a “quick fix”;-Should be monitored and periodically reviewed and updated.

CIP offers three (3) incentive programs.

1. Landscape Improvement Grant
2. Improved Signage Grant
3. Building Improvement Grant/Loan

• Eight (8) grant applications approved since 2016 when the CIP for Hamlet of Buckhorn was approved. • No grant applications received in last 3 years.

• Tour of Buckhorn identified several commercial building vacancies and underutilization of some existing buildings. Mostly older 1 and 2 storey.....other findings on website

Draft Incentive Programs

• Prepared comprehensive General Program Requirements to protect Municipality planning, financial, and legal interests. • Based on policy direction, best practices, and input from PMT, expanded the types of incentive programs in CIP to address key community improvement needs and goals. • The proposed package of six (6) incentive programs will be competitive with best practices in other municipalities. • Clear list of eligible costs and requirements for each program. • A Monitoring Program and basic Marketing Strategy will be included in the CIP. • Implementation timing of programs is entirely at discretion of Council. Draft Incentive Programs 1

Next Steps

1. Receive input from Council.
 2. Revise Draft Programs as necessary.
 3. Stakeholder/Public Consultation Meeting –March 7.
 4. Review comments from Stakeholder/Public Consultation Meeting.
 5. Prepare Draft Final CIP.
 6. Circulate Draft Final CIP to MMAH /prescribed agencies for comment.
 7. Revised Draft Final CIP as necessary.
 8. Statutory Planning Act Public Meeting.
 9. Final CIP presented to Council for consideration.
 10. Council Adoption (by Bylaw) of Final CIP.
- Next Steps

Franzen Does Selwyn have a CIP community Improvement Plan for their part of Buckhorn and the same for City of Kawartha Lakes. Answer was yes.

Two Trent Sites in Kinmount – the legion and the fairground ` it would be good to improve them. Are they included? His answer – There wasn't enough to be concerned with. Believes that direction needs to come from Council.

Armstrong – Eight projects approved in last 8 years. What was dollar figure? – Doesn't know. They were not huge.

Are you at a point where you have a recommended budget amount? Adele = When it was first approved it was \$50,000. In the last three years it was reduced to \$35,000. Perhaps would need to enlarge that for the next year. There is a time lag for the funds to become usable because of the process.

Comment – Business owners had most substantial improvements and had no idea that this program was available.

Armstrong was “surprised that you didn't talk to business owners. They are the ultimate customers for this program.”

believes that is the intention of the meeting with the public next week. Invitation will go out to all the property owners in the Buckhorn area. Owners to attend that meeting.

Braybrook – 20 properties affected by this CIP. I would have liked to have seen in residential how many in that space actually have rentals. If you are doing any revisions to the draft I think you could talk to these businesses to see how many could possibly be affected by this plan. Get to know these people , find out if they own it, do they have any plans...

- When you talk to businesses sometimes people don't want to be truthful as they may be renting illegally. We aren't talking about going up to 80 applications we are talking about perhaps doubling what you had.

Armstrong – I think rather than expanding scope I think the above would be an exercise for Adele....researching the current state.

Braybrook – I believe that the previous EDAC did actually go out and talk with businesses

Adele – when people do call in about incentives we do tell them about the CIP. Three businesses are waiting for the new program to come into effect. One property didn't want to wait for the new program

so they wanted to get up and running and went ahead.

Lambshhead – the redline that you indicated has 58 properties, Some may want to put on a residential unit being added to a residence or renovation. Zoning may not allow. You are into many different studies and timelines. Great ideas but.....there is a timeline

- Good comment. Looking at existing allowances.

Braybrook had another series of questions on rental projects. I simply didn't catch it all.

Cadigan to receive. Franzen seconds all in favor. Carried.

Braybrook - As a result of what you heard from us today do you see any changes that you will need to be

- do you want us to do anything in Kinmount? Yes or no?

It sounds like there is some direction for staff. They will need to know something specifically.

Franzen – I think that it is important that we do something in Kinmount. I believe that there are two significant sites in Kinmount that are tourism based – Fairgrounds and Legion

Armstrong – believes we should shelve Kinmount at this time and concentrate on Buckhorn

Franzen – 15 years ago I was told Kinmount would be next.....

Decision was deferred.

More information on website - MK

10.1. Public Works

10.1.1. Evan Grieger, Director of Public Works

107 - 108

Re: New Dedicated Mechanics/Recreation and Facilities
Project Update #2

[New Dedicated Mechanics-Recreation and Facilities
Project Update #2](#)

Recommendation: That Council receives the New Dedicated Mechanics Facility Project Update 2 for information.

Construction for this project commenced in late August and the contractor alongside the consultant have worked diligently to complete as much work as possible prior to the winter months. The work completed since the last update includes base preparation for parking lot, installation of steel structure

And for building and commencement of masonry work. The project is anticipated to be completed in fall of 2024, in time for the 2024-2025 winter season.

Braybrook – Are we on budget under budget?

Grieger – Yes, we are. We have been able to find some savings during construction.

Cadigan makes motion to receive. Armstrong seconds Motion carried.

10.4.2. Barbara Waldron, Director of Building and Planning/CBO
Re: Building Code Act - Annual Reporting

[Building Code Act - Annual Reporting](#)

Recommendation: That Council receive the report on Building Code Act Annual Reporting from the Chief Building Official for information; and further That Council direct staff to make the attached annual report on building permit fees available to the public, as required by subsection 7(5) of the Building Code Act, by posting a copy on the Municipal website.

If further interested checkout sebsit3e for more info.

Standard report that is req'd through Building Code Act.

Braybrook do we have a breakdown on how much legal was spent on the \$159,000(the deficit of the Building Department in 2023)?

Waldron – I will have to look that up.

Franzen motion to receive. Second Braybrook. Motion carried.

10.5.1. Donna Teggart, CAO/Treasurer
Re: 2024 Budget

[2024 Budget](#)

% 2024 Current Value Assessment \$2,795,742,563 • No
reassessment avbl due to Provincial delay

Residential tax increase of 2.15%

Motion to receive – Armstrong and to approve 2024 budget as
presented. Cadigan seconds

Armstrong thanks treasurer and staff for low tax increase. One of
lowest in County. Our mgt has been able to hold that increase
down.

Motion carried.

Again, much more information on website

10.7.2. Jessie Clark, Director of Corporate Services/Clerk
Re: 2023-2027 Multi-Year Accessibility Plan - 2023 Annual Status
Update

[2023-2027 Multi-Year Accessibility Plan - 2023 Annual Status
Update](#)

Recommendation: That Council receives the report from the Director of Corporate Services/Clerk regarding 2023-2027 Multi-Year Accessibility Plan – 2023 Annual Status Update for their information.

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) requires municipalities to establish a multi-year accessibility plan to outline the Municipality’s strategy to prevent and remove barriers and to meet its requirements under the AODA

The 2023 Annual Status Update will be posted on the Municipality’s Accessibility webpage.

Annual status report is mandatory under AODA. Posted on website at noon today.

Armstrong moves to receive. Second Cadigan. Motion carried.