




**Agenda  
Council Meeting  
Tuesday, April 4, 2023  
Electronic Participation 1:00 PM**

- 8.1.  Natalie Baker, Business Development Manager & Brent Martin, Senior Operations Manager  
Ontario Clean Water Agency (OCWA)  
Re: Annual Review of Operations

[Annual Review of Operations](#)

OCWA (Ontario Clean Water Agency) operates and maintains \$6.9M + of your water assets.

Every year, OCWA provides a six year rolling major maintenance/capital expenditure list

Buckhorn Planned Project Work in 2022 Included: • Inspection of the wastewater disposal system • Maintenance of the Filters  
Unplanned Work Included: • Electrical Safety Association Inspection (pole replacement and tree trimming) • Highlift Pump replacement • Well Pump replacement • Fence Repair • 4 Distribution service leak repairs  
Alpine Planned Project Work in 2022 Included: • Clearwell Hatch lids  
Unplanned Work Included: • 2 Distribution service leak repairs

2023 Capital Expenditure Requests  
Alpine Village Pirates Glen DWS - \$69,500 • Well Cleaning and Inspection - \$5,000 • Chemical Pump Spare Parts Kit - \$1,000 • Cartridge Filters - \$15,000 • Clearwell Cleaning and Inspection - \$5,000 • DWQMS Audit - \$1,500 • Watermain Flushing - \$8,000 • Leak Detection Survey - \$1,500 • Premium Labour/ Call Backs - \$2,500 • Unplanned Equipment Repair/Replacement - \$10,000 • Distribution Leak Repair Allowance - \$20,000  
Buckhorn Lake Estates DWS - \$72,100 • Well Cleaning and Inspection - \$2,000 • Installation of Flushing Hydrants- \$4,500 • Chemical Pump Spare Parts Kit – 1,000 • Coagulant Chemical Pump Replacement – \$2,600 • DWQMS Audit - \$1,500 • Watermain Flushing - \$5,000 • Double Door Replacement - \$5,000 • Pump and Backwash Control Upgrades - \$15,000 • Unplanned Equipment Repair/Replacement \$8,000 • Premium Labour/ Calls Backs - \$2,500 • Distribution Leak Repair Allowance – \$25,000

- 9.1. Second Bridge Citizens' Group - Lynne Bullard and Jamie Stephen  
Re: Implementation and Requirements of the Licence of Occupation

## Policy

1. The Second Bridge Citizens' Group 1.1 The Second Bridge Citizens' Group (the "Group") represents most, but not all, of the 15 owners of water access properties ("WAP") with docks located along the south shore of Beaver Lake Road, west of the "Second Bridge."

## Implementation and Requirements of the Licence of Occupation Policy

This is the summary of this item from September 6, 2022 meeting which explains implementation.

The intent of the policy is to deal with encroachments to be placed on unassumed and shoreline road allowances leading directly to or adjacent to a body of water

Financial Implications: Once the policy is implemented, the By-law Enforcement Officer will be attending known sites of where docks are located on Municipally Owned Lands to post on each dock the violation of having a dock on municipal lands without approval. There may be areas where a title search will be required to determine ownership of the lands to determine if they are municipally, crown or private owned lands. If this process is required, this will be a legal title search and the costs will be paid for by the Municipality. If there is a title search to be completed as part of an application by an individual for a Licence of Occupation, this will be required to be paid for by the applicant.

Insurance protection went from 2 million to 5 million.

The insurance issue is an important one. This is from the Second Bridge Citizen's Group April 4, 2023.

6.6 The industry standard for a personal policy is \$2 million liability. The required \$5 million is exceptional. A member of the Group has \$4 million coverage for his high-risk company. Townships typically require \$5 million liability for special events attracting thousands of participants and exponentially greater risk exposure than our dock ramps present. 7. The Administrative Fees are Unreasonable

7.1 The proposed fees have fluctuated since the Policy was announced. This has caused confusion among the Group. As of March 7, 2023 the application fee is \$500 with an annual renewal fee of \$300 per year, ongoing for no longer than 5 years.

7.2 In addition to the extremely high insurance fees described above, the cost to arrange insurance for each of these docks will be approximately \$1600 in year 1 and \$900 for on-going years, if one is even able to secure an insurance provider.

7.3 Further, if a cottager needs to switch insurers to cover the dock, uprooting their entire insurance scheme to do so, the surcharge can be in excess of \$2000 each and every year.

The SBCG is asking for:

8.3 A 12-month enforcement suspension of the Policy would allow the Council, the Group, and other interested parties to work together to implement a version of the Policy that provides reasonable opportunities for both risk management and compliance.

Braybrook – if that \$5 million was reduced to \$2 million would that make a difference

Waldron – Talked to Intact and said that \$2 million would work for municipal.

Julian Falconer - Waldron has been helpful However, there may be more information here. This is being done on a piecemeal basis. The insurance company may say that we have to transfer all of all properties to that insurance company.

Armstrong – asked Waldron to talk

Waldron – Trent Lakes Legal counselor suggested \$5 million. Other municipalities require \$5 million. It is not just about docks. It is about other facilities. Our legal counselor could not be comfortable with suspending it for a year.

Julian Falconer – I am hearing that insurance company is deciding public policy. We are asking that same policy used for Crystal Lake folks be given to us. Why not give us a time to talk about it – consultation. I am asking you not to rush into something because your insurance company is saying not to talk about public consultation or collaboration.

Julian Falconer– Nobody consulted with cottage association. We are asking you to take a breath and lets try to do it in a way that we all get along.

Lambhead – I think that we have a good policy here. I think that we need to collaborate. We need to do a little more leg work.

Armstrong – I am concerned. The world has changed. The world is more litigious. We need to protect ourselves. I don't think that we should suspend this for a year. It may be reasonable to defer or suspend for a month or so. Look at it in connection with what a marina would charge. I think that I am coming to a point to hold back for a month and change the application date.

Green – There are alot of issues which we haven't discussed here today. I don't think we could do this in a month.

Armstrong – If we can't do this in a month after aggressively going after issues then fine we go back at it in another month or whatever is decided upon after a month

Waldron - I go for second meeting in May as I won't be there at first meeting and I want to be.

Falconer – I have to go back to court. Thank you for listening.

Liz Mallard– We have had people call Intact(which Waldron named) They would not have anything to do with this issue. The principal reason they denied is because township wanted to be named on insurance.

Waldron – First, the reqt of naming municipality is very consistent. Reason for that is that the agreement that you would enter into is with the portion of the dock that is on our

land. Not what is in the water. If someone's foot goes through that dock that is on the shore and they sue and the municipality is not named then we would be included in suit. Franzen – second Deputy Mayor Armstrong's motion. Receive report and direct staff to come back with a report at the second meeting in May after consultation necessary is complete. Seconded and approved.

12.2. Buckhorn Festival of the Arts  
Re: 2023 BFOTA Sponsorship Opportunities

[2023 BFOTA Sponsorship Opportunities](#)

Proceeds from the Buckhorn Festival of the Arts go toward supporting the Buckhorn Community Centre. Being a sponsor of the 4631 Anniversary of the Buckhorn Festival of the Arts will demonstrate your support and commitment to the development of artistic endeavours and will also provide positive exposure for your company/ organization within the community at large.

The generous support of organizations like yours makes it possible for the Buckhorn Community Centre to exist and to assist in making the community a great place to live. Our not-for-profit organization, not municipally owned, wants you to please accept our sincere thanks for your support.

CAO - We have sponsored before. We donated \$250 two years ago. We have \$2200 left in advertising budget.

Franzen supports \$250. Motion carried.

13.2. B2023-028 Appoint Weed Inspectors

[B2023-028](#)

The Corporation of the Municipality of Trent Lakes By-law No. B2023-028 A by-law to appoint Bill Linnen, Matthew Braund, and Donnie Johnston as the Municipality of Trent Lakes Area Weed Inspectors for the year 2023 Whereas the Weed Control Act, R.S.O. 1990, Chapter W.5, Section 8(1) states that municipalities may by by-law appoint one or more persons as municipal weed inspectors; And Whereas the Municipality of Trent Lakes as a matter of course appoints the County of Peterborough Weed Inspectors as the Municipality of Trent Lakes Area Weed Inspectors;

Braybrook moves to approve. Armstrong seconds. Motion carried.

Armstrong - Fairhaven masks – In Fairhaven alone there are thousands of masks that will not becoming into landfill but used to make concrete. We may be able to use this in Emergency Services.

BDTA trying to build membership by contacting more businesses.