



**Agenda
Council Meeting
Tuesday, March 7, 2023
Electronic Participation 1:00 PM**

- 5.4. Bob Taylor-Vaisey, Chair, Parks, Recreation and Culture Advisory Committee (PRCAC)
Re: PRCAC Response to the Open Spaces Draft Master Plan

[PRCAC Response to the Open Spaces Draft Master Plan](#)

1. That a small working group be constituted to collaborate with staff to develop
 1. a fulsome consultative and communication strategy
 2. a project management/prioritization model/template ensure a disciplined process to identifying priorities, attendant costs and proposed timing and
 3. a resource management strategy building on other relevant strategies: signage, trail standards, online portals ... and comply with all relevant provincial and/or federal jurisdiction requirements (e.g. OH&S), all municipal policies (e.g. Volunteer Management Policy, Recreation Maintenance Policy, Land Use policies and directives (e.g. OP)
 4. A Terms of Reference for a Trent Lakes Open Spaces Committee, whether an advisory committee or an operating committee
2. That the scope of this working group:
 - a. Include the development of (1), (2), (3) and (4) above
 - b. Exclude prioritization of projects in 2023
 3. That the composition of this working group
 - a. Be co-chaired by a member of staff (recommendation is the CAO) and a community representative
 - b. Include individuals with specific planning skills (project management, financial planning, research skills)
 - c. Include resources (other municipalities, trail associations, federal and provincial trusts) outside of the Municipality
 4. That the Trent Lakes Trails Committee, if constituted be named the Trent Lakes Open Spaces Committee to respect the identification by PRCAC of Open Spaces as the opportunity for a network of spaces for recreation and cultural purposes, not restricted to trails.

Franzen comments that he supports the idea of a working group.

Franzen moved that we receive the report. Armstrong seconds. All in favor.

8.1. MP Michelle Ferreri
Re: Introduction and Update

Due to discussion of 6.1 and 7.1 of an hour and fifteen minutes MP Ferreri had another meeting and had to move on.

10.1.1. Chelsea Carpenter, Supervisor of Waste/Public Works
Coordinator
Re: Purchase of FoodCycler Units

[Purchase of FoodCycler Units](#)
[FoodCycler Pilot Program Survey Results](#)

Recommendation: That Council receive the report from the Supervisor of Waste/Public Works Coordinator regarding the purchase of FoodCycler units, and further; That Council approve a Municipal subsidized purchase of 150 FoodCycler units to be drawn from service delivery funds.

The cost to residents per FoodCycler FC-30 unit is \$169.50 (includes HST).
The cost to residents per FoodCycler Maestro unit is \$282.50 (includes HST).

\$18,750.00 plus applicable taxes, adjusted to reflect actuals, is the total municipal investment to be funded by service delivery funds.

Franzen asks if people can buy that already have a food cycler from first purchase. Initially it will be limited to one to property. If people want a larger one they can purchase a larger as the Maestro.

Armstrong – What is remaining balance of delivery funds - \$198,000.

Is there a waiting list? Carpenter = there was a waiting list of 12 to 15 from previous units. She believes that there will be enough with the future purchase.

Braybrook moves to receive report and approve future purchase. Motion carried.

Trent Lakes was eighth municipality in world to initiate and encourage purchase of food cyclers.
Increased awareness of food wastes.

10.1.2. Evan Grieger, Director of Public Works
Re: Galway Public Works and Fire Hall Site Layout

[Galway Public Works and Fire Hall Site Layout](#)

Recommendation: That Council receive Galway Public Works and Fire Hall Layout report for information; and further That Council approve the updated Facility Replacement Schedule for 2023 – 2028

Based on operational needs, efficiencies and potential cost savings that have been identified, staff are suggesting the following Capital Replacement timelines:

2023 • Construct a new Public Works Dedicated Mechanic /Recreation and Facilities facility at the 49 Depot site. Greenview to complete design and tender documents based on changes directed by Council and contract administration work to be tendered. Staff to work out of the existing facilities until the build is completed in 2024.

- Tender to be released for a full structural review of the existing 49 Depot to determine future use.

- Tender for the preparation of design and tender documents for a new joint Fire Hall/Public Works facility in Buckhorn.

- Tender for the preparation of concept drawings for an addition to the Administration Office.

- Staff to investigate the need for a Project Engineer based on construction timing. Future Council reporting will be brought for this request as required.

2024 • Complete the build of a new Public Works Dedicated Mechanic/Recreation and Facilities facility at the 49 Depot site.

- Construct a new joint Fire Hall/Public Works facility in Buckhorn which includes tendering for contract administration.

- Tender for the preparation of design and tender documents for an addition to the Administration Office.

2025 • Complete the build of a new joint Fire Hall/Public Works facility in Buckhorn. Move staff into the new structure and demolish the existing Buckhorn Fire Hall/Public Works facilities.

- Tender for the preparation of design and tender documents for a new joint Cavendish Fire Hall/Public Works facility which includes site planning for building location.

- Construct an addition at the Administration Office which includes tendering for contract administration.

2026 • Construct a new joint Cavendish Fire/Public Works facility which includes tendering for contract administration.

- Complete geotechnical work on Galway Road at the location of the current Galway Fire Hall/Public Works Depot.

2027 • Tender for the preparation of design and tender documents for a new joint Galway Fire/Public Works facility.

2028

- Construct a **new joint** Galway Fire Hall/Public Works facility which includes tendering for contract administration.

Armstrong – question We are essentially delaying the build of the Galway depot from 2026 to 2028 and pushing forward Buckhorn build. How are we going to facilitate the need for the new depot in Galway? Answer -There has been no reduction to the services to those in the north area. We will continue to offer the same services until the new depot is complete.

Report received.

10.4.1. Adele Arbour, Planner

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Re: Complete Application for Draft Plan of Subdivision 15T-23001 and Zoning By-law Amendment Application Submitted by Planscape Inc. for 168 County Road 49

[Complete Application for Draft Plan of Subdivision 15T-23001 and Zoning By-law Amendment Application Submitted by Planscape Inc. for 168 County Road 49](#)

Recommendation: That Council receive the report from the Planner regarding the proposed applications for draft plan of subdivision and zoning by-law amendment for information; and further That Council direct staff to circulate the applications to municipal departments for review and comment; and further That Council direct staff, in accordance with the Municipality's Mandatory Pre-Consultation ByLaw B2022-118, that the application for Zoning By-Law Amendment not be declared complete until peer review of the accompanying technical reports have been completed and found to be satisfactory by staff or clearance letters have been obtained from the peer reviewers; and further That Council direct staff to declare the Zoning By-Law Amendment Application complete and schedule a Public Meeting subsequent to the completion of peer reviews of the accompanying technical reports; and further That Council direct staff to send a letter to the County acknowledging receipt of the Notice of Complete Application for the proposed Plan of Subdivision and advise that municipal comments on the application will be forthcoming subsequent to the completion of the peer reviews.

The purpose of the applications is to facilitate the development of 22 residential estate lots, 2 blocks for 2 stormwater ponds, an open space/environmental (wetland feature) block and 2 public streets - one from County Road 49 and the other from Moon Line Road North. There is a wetland that divides the subject property in two parts. The proposed plan of subdivision is attached as Appendix A to this report.

The subject lands are designated Hamlet in the Official Plan which permits the proposed residential development.

Armstrong – Do all of these studies require peer reviews? Arbour – Maybe most of them will require peer reviews.

Franzen – what time frame are we lookingat five years or moreArbour - It could be within a year. Decision by county and municipality will be within a year.

10.4.2. Adele Arbour, Planner
Re: Bill 23 - More Homes Built Faster Act, 2022

[Bill 23 - More Homes Built Faster Act, 2022](#)

There s a great deal of information on this particular item. I cannot condense the information as I am ot familiar with it. I would suggest that you read on the municipality's web site under government and then under agendas and minutes.

Recommendation: That Council receive the report from the Planner regarding Bill 23 – More Homes Built Faster Act, 2022 for information; and further That Council direct staff to bring forward an amendment to the Site Plan Control By-Law to implement Bill 23.

Cadigan moved to receive report. Armstrong seconds and adds to motion to direct staff to bring forward an amendment to the Site Plan Control by-law to implement Bill 23.

Carried.

10.4.3. Adele Arbour, Planner
Re: Additional Residential Units

[Additional Residential Units](#)

The purpose of this memo is to obtain Council direction to move forward with the scheduling of a public meeting for a municipal-initiated zoning by-law amendment to permit and regulate additional residential units in the Municipality of Trent Lakes. ADDITIONAL RESIDENTIAL UNIT An additional residential unit is a self-contained residential dwelling unit located within (or forming part of) an existing dwelling or accessory structure which is capable of functioning as an independent dwelling unit in a manner compliant with the Ontario Building Code.

Again there is a lot of information on this item. I would advise accessing it on the agenda for the meeting

Chris Jones prepared presentation. Additional Residential Units are not really a new concept – semi-detached, tri-plexes, accessory apartments, duplexes, two-unit dwellings.

Bill 120 passed in 1994 unilaterally permitted apartments in houses, subject to regulations. This authorization was repealed in 1996.

Bill 23 – No official plan or zoning by-law shall prohibit more than three residential units in a house. Some discretion in rural areas. Still some policy criteria. Such as additional residential units will not be permitted on private roads or on properties with water access only.

Asking for direction from council as to how many ARU permitted in various situations from none allowed to two in a dwelling and a maximum of one in a detached accessory building.

Chelsea – more information. House definition - Detached house, semi detached or a house with no more than two dwelling units inside.

Armstrong – I would like to see staff provide some commentary as to what they think in this municipality makes sense and why .

Franzen – These would not be allowed on private roads or on cold water lakes so we are eliminating a large part of the municipality???

Jones– Trent Lakes has just short of 5000 shoreline residential units. That is a county policy and on this basis there would be a significant number precluded.

Franzen – is there urgency or can we get some feedback from staff?

Adele Arbour - We wanted to get a little bit of feedback from you today and not come back with something that is not what you guys are thinking.

Councilors expressed their thoughts or preferences. Armstrong said she would still like staff feedback.

Lamshead believes that we start small. Many people want one in a garage such as a playroom for children

Jones says that would produce more detail/regulations as to what is a dwelling in a house and one in a detached building such as a garage.

Lamshead believes that option 5 is probably where we will end.

Franzen - what is the impact on water if we have additional dwelling units in a house such as in Pirate's Glen

Arbour – If you are interested in have an ARU you will have to show us that you have an appropriate water system, parking places and other items to even apply.

Franzen – If a house has two rental units in it they would use more water than single, how would that affect the municipal water system?

Braybrook – would you be able to do some mapping as to where In the municipality option 3 or Option 5 would be possible?

Arbour – very possibly

Armstrong – moves to receive report. Scope the number of buildings or lots that would be eligible for a secondary unit. Determine what the capacity of the existing water systems with municipal systems such

as Pirate's Glenn, Buckhorn Estates. Come back with your assessment as to how many ARU's would be possible if we would move forward with number three? (I am not sure of this wording.)

10.6.1. Chasity Robertson, Deputy Treasurer
Re: Repeal 4.06 COVID-19 Vaccination Policy

[Repeal 4.06 COVID-19 Vaccination Policy](#)

Recommendation: That Council receive the report from the Deputy Treasurer; and further That Council repeal the 4.06 COVID-19 Vaccination Policy.

Carried.

15.1. Deputy Mayor Armstrong
Re: Joint Council Meetings

[Joint Council Meetings](#)

Whereas the Municipality has, in the past, held Tri Council meetings with the Township of Selwyn and Curve Lake First Nation, and Whereas Council believes there are issues, opportunities and challenges we share with these two organizations, and Whereas Council sees value in sharing information, working more closely with, and strengthening relationships with the Township of Selwyn and Curve Lake First Nation, and Whereas both the Township of Selwyn and Curve Lake First Nation have expressed interest in having joint meetings, and Whereas the Township of North Kawartha may also be interested in joining, Therefore Council directs staff to connect with the Township of Selwyn, the Township of North Kawartha and Curve Lake First Nation, solicit their ideas for Joint Council meetings, and bring forward a proposal to Council for joint meetings either quarterly or twice a year.

Changed to read "to be held as determined by the councils."

Passed by the Trent Lakes Councils.