

Trent Lakes Council Meeting  
September 20, 2022

Stephanie McPherson, CEO, Trent Lakes Public Library  
Re: Canadian Library Month Canadian Library Month 32 –

Reviewed activities/services avbl at library

Technology Services

Technology Support

Technology Maker=Spaces

Yarn Exchange

PROGRAMS OFFERED

- Computer Assistance at both Cavendish and Buckhorn branches
- Story Time at Buckhorn branch (including a visit from Trent Lakes Fire & Rescue) • Youth Group at Cavendish branch • Summer Tween Program at Buckhorn branch • Take-home crafts at Buckhorn branch • Yarn Exchange Program • Reader's Advisory (book suggestions)

Please feel free to e-mail me if you think of a question after the presentation at [smcpherson@trentlakes.ca](mailto:smcpherson@trentlakes.ca)

Peter Franzen – people at both branches are very friendly and helpful.

Carol Armstrong – I think the total circulation is pretty astonishing. I think it says that the residents are using it quite a lot. Great programs!

Windover and Lamshead and Clarkson concurred.

46 8.2. Nancy Johnston, Director, Strategic Initiatives, McSweeney & Associates Re: Trent Lakes Economic Development, Tourism and Recovery Final Draft Strategic Plan Trent Lakes Economic Development, Tourism and Recovery Final Draft Strategic Plan

Economic development – a process not a program  
Outcomes take place over five year period

Top Priority Actions

Improve the Commercial Core of Buckhorn to Better support residents and visitors.

To be a four Season Tourism Destination.

To Develop a Business-Friendly Municipality that Supports Existing Business and is Open to New Business

To Build Community Through Cohesiveness

Next Steps

Present the draft Strategic Plan to EDAC on October 17<sup>th</sup>

Based on feedback will complete the Final Strategic Plan

Present the Final Strategic Plan to council in January 2023

Develop an Implementation Plan

Armstrong – situational analysis was well done. Need outcomes by taking actions and success measures. That is next stage. Presented these concerns in case if anyone else had the same concern. She had discussed with Nancy.

No surprises. Good thing. This provides comprehensive plan to move forward.

Clarkson – Doesn't think that we are necessarily an aging community. Public School is growing. You don't have growing school without having families. Thinks that there is a transitional time here that needs to be taken advantage of.

Nancy Johnston – Statistics say it is aging. Can't disagree with growth of school.

Motion to receive was carried.

10.4.1. Adele Arbour, Planner 79 - 82 Page 2 of 150 Re: Planning Act Changes Bill 109 - Planning Applications, Refund of Fee Timelines Planning Act Changes Bill 109 - Planning Applications, Refund of Fee Timelines

Recommendation: That Council receive the report from the Planner with respect to Bill 109, amendments to the Planning Act related to timelines for the refund of fees for certain Planning Act applications; and further That Council direct staff to initiate and Official Plan Amendment that would provide the Municipality with the ability to prescribe complete application requirements for Planning Act applications through amendments to the Municipality's Pre-Consultation and Site Plan Control ByLaws.

Background: As Council may recall, on March 30, 2022, the Provincial Government introduced Bill 109, the More Homes for Everyone Act, 2022, which proposed several amendments to existing legislation including the Planning Act. The purpose of the Bill is to increase housing supply and choice for families and individuals across the province. According to the government, Bill 109 is an attempt to implement some of the Housing affordability Task Force's recommendations that were released earlier this year in February. Staff provided a report on June 21, 2022, to Council that summarized the amendments made by Bill 109 and outlined next steps required to comply with and manage those changes. This resulted in the following Council Resolution:

Barbara Waldron – If applicants want to go forward with the planning process professional people are necessary to be employed for help in completing paperwork. Needs to be give and take on both sides.

Lambshead – a little bit concerned that everything is being asked for at the beginning.

Waldron – we want to be consistent with other municipalities in county. Every property is different and we need as much info as possible.

Armstrong –Which council will this report be presented to? We would all like to support changes to process to make it easier for applicants.

Waldron – I will see if we can make that possible to this council.

Motion to accept. Carried.

#### 10.6.1. Bianca Dragicevic, Legislative Coordinator/Executive Assistant to the CAO Re: Volunteer Policy

##### Volunteer Policy

Intent of this policy is to protect volunteers and the municipality. There are responsibilities for Municipal Staff, Hall Boards, Open Space and Rink Volunteers and other Volunteers

Both Municipal Staff and the Hall Boards, Open Space, and Rink Volunteers shall:

- Ensure volunteers receive appropriate levels of supervision according to their task and are given regular opportunities to receive and give feedback.
- Welcome volunteers and ensure they are treated as valuable and integral members of the department.
- Regularly acknowledge contributions of volunteers with formal and informal recognition methods.

The Municipality commits to providing a safe and supportive environment for volunteers and it is expected that volunteers will make a commitment to the Municipality and the Volunteer Groups to act responsibly and with integrity. In order to provide volunteer services, individuals must:

- Be a minimum of 16 years old to apply. Anyone under the age of 16 may volunteer but will require the consent and signature of a parent or legal guardian. Co-op students/student volunteers must also be screened and trained prior to a placement.
- For new volunteers, complete all required volunteer forms including Application, Agreement/Waiver, Confidentiality, References as prescribed in this policy.
- Agree to follow direct supervision of a designated in-charge person depending on the activity.
- Submit an up-to-date Criminal Background Check or Vulnerable Sector Check when working with Vulnerable Persons. The cost will be covered by the Municipality of Trent Lakes.
- Successfully complete all scheduled mandatory training prior to the commencement of the volunteer placement.
- Abide by all policies and procedures of the Municipality of Trent Lakes, individual departments, and the operating programs where they are relevant to their role and the service they are providing. All volunteers will adhere to applicable workplace health and safety policies and procedures.

Exceptions for Event/Occasional Volunteers: Event/Occasional Volunteers are not required to complete a full application and review process. For each event, volunteers will be required to provide contact information, a signed waiver, and attend a brief meeting to review the responsibilities and expectations. A Criminal Background Check or Vulnerable Sector Check will not be required unless it is deemed necessary due to the nature of the position. Event/Occasional Volunteers may only be used for specific one-time events or activities.

Check out agenda on Trent Lakes Website for complete volunteer policy.

Staff are recommending approval of this policy.

Windover – have you asked the three halls what they think of this?

Dragicevic – we sent out to 2 of 3 halls. Cavendish did not answer

Windover – you did connect with the rink people?

Dragicevic – We connected with Lakehurst and Galway but not rink people.

Windover – if this is past is there any way to change it

Dragicevic – .....

FRanzen – is there any way that we could review this policy in 3 to 6 months if any changes are necessary?

Motion – We receive report, approve volunteer policy with a six month review that it does for what it was originally intended.

Discussion followed.

CAO says that it was well researched.

Clarkson believe that a current volunteer would not pay any attention to this.

CAO – existing volunteers would be grandfathered into this.

Clarkson – If that many people (suggestion was that there are 300 current volunteers) are grandfathered, how does it.....

CAO – we want to make sure that volunteers coming in are protected. We want to make it simple for new volunteers.

Motion carried.

0.7.2. Jessie Clark, Director of Corporate Services/Clerk  
Re: Unopened Road Allowance Purchase Application - Hannah

[Unopened Road Allowance Purchase Application - Hanna](#)

Recommendation: That Council receive the report from the Director of Corporate Services/Clerk regarding an Unopened Road Allowance Purchase Application – Hannah; and further That Council support the application to purchase an unopened road allowance from Patti Hannah; and further That Council directs staff to proceed with the application process and advise the applicant they will be responsible for all costs.

Background: Patti Hannah is requesting to purchase the unopened road allowance adjacent to their property, as shown in Appendix 1, approximately 400 m. Their intention is to purchase the road allowance to add to the vacant property to the south of the property known municipally as 3989 County Road 507 as the existing driveway is on the road allowance and would provide privacy and access to their property.

Windover moves to accept

Motion carried.