

## Trent Lakes Council Meeting

August 9, 2022

Jeffrey McIntosh, Assistant Vice President - Public Sector, Aon  
Re: Municipal Insurance Market Update

### [Municipal Insurance Market Update](#)

Tough market and doing our best to bring savings to the municipality as best as we can. Using new risk management strategies to insure your rates remain low.

Deductibles and retentions are increased

Cyber attacks are increasing.

New exclusions for communicable diseases.

Pricing environment has moderated.

Increased need for underwriting information .

Stabilizing action for pricing = risk management up to date, comprehensive underwriting information, Finding additional insurers globally who can offer capacity

Cyber Insurance -Cyber Insurance continues to be hard to place for municipalities. Trent Lakes has invested in their IT Systems

Risk mgt activities = The ice pad organization was pointed out such as specific dates and times that activities can be done. Accepted uses and those that are banned, Who users can report dangerous conditions to at the municipality

Several questions.....discussion regarding self self insuring and retention.

Mayor Clarkson said to Donna, I am sure you really like this. She is sitting over there chewing her nails and she never does that.

Barbara Waldron, Director of Building and Planning/CBO  
Re: Cloudpermit Program for Planning

### [Cloudpermit Program for Planning](#)

Recommendation is that Council directs staff to proceed with the purchase of the Cloud permit Module on an ongoing basis. Promotes a streamlined operating system and works with two tiered format – county and municipal. Processes will be computerized with planning. Trent Lakes Building Department has been using this.

Peter made a motion that this be accepted and that recommended motion be used.

Clarkson – will this help the backlog between Municipality and the County?

Waldron - Answer – you have to make sure that all parties are involved so that is anyone sends a message through their porthole it alerts me. As long as all the parties are in the communication it should.

ANswer – it will take some time to become familiar with the program.

Windover seconded the motion.

Further discussion as to whether it will actually speed up building and planning.

Answer(Waldron) – it still comes down to the applicant and giving us all the information necessary at the front end. That has always been the problem.

Motion carried.

Adele Arbour, Planner

Re: Additional Residential Units

[Additional Residential Units](#)

That Council gives direction to the Planning Department to research and coordinate the preparation of a planning report and draft zoning amendment to authorize as-of-right permissions and regulations for additional residential units in the Municipality and report back to Council prior to scheduling a public meeting in accordance with the requirements of the Planning Act.

Armstrong moves. Windover seconds. Carried.

Donna Teggart, CAO/Treasurer

Re: 2022 Q2 Summary Reporting

[2022 Q2 Summary Reporting](#)

Franzen comments that it is a great report, easy to read.

Discussion of mean and average of population age.

Received.

Bianca Dragicevic, Legislative Coordinator/Executive Assistant to the CAO

Re: Draft Volunteer Policy

[Draft Volunteer Policy](#)

The purpose of this policy is to outline the role of staff and the municipality, as well as the role of the volunteers. This policy also outlines the requirements for new volunteers and the intake process. It is not intended that this policy will manage the operations but rather provide guidance on the responsibilities of both parties. Additionally, it provides a procedure for volunteers going forward that includes both staff and current volunteers. This policy will provide for a more involved approach from

the municipality which will result in improved communication and services between staff and volunteers at municipal facilities.

Staff also recommend the direction to visit and meet with the volunteer groups that are within the scope of this policy. The purpose of these meetings would be to address any additional concerns and to accept any further feedback on this draft version of the policy. With those considerations, staff would bring the final version of this policy back to Council for approval.

Armstrong moves to receive. Franzen seconds.

Armstrong congratulates staff as this has been a difficult one to write. Asks for return in a couple months.

Clarkson says that we are unique in that volunteers run the place. If it were not for volunteers we would be closing the doors. Councillors come and go. Staff come and go but volunteers are there for a lifetime.

Carried

Ann Rooth, Deputy Clerk 10.7.3  
Re: Committee and Board Structure Review

[Committee and Board Structure Review](#)

No changes to Library Board Committee.

The current Board of Police Services Board will continue to function as it currently does, pending further information from the Ministry on establishment of a new OPP Detachment Board.

Committee of Adjustment/Appeals As this Committee already has delegated authority regarding appeals under the Property Standards By-law, and only meets in this capacity on an as needed basis, there is an opportunity to expand the role of the Committee to hear muzzle order appeals under the B2018-079, the Animal Control By-law. This role could be further expanded to address appeal provisions in future municipal By-laws, where deemed appropriate.

Currently, EDAC has 8 voting members and a representative from PKED (non-voting), and PRCAC has 5 members. All current members of the Advisory Committees are appointed to the end of Term of Council. Lengthy discussion of the advisory committees terms of reference and that they may change with a new council. If further interested please access the report on the agenda for today's regular council meeting.

Franzen suggests that they defer until September.

Clarkson says that EDAC is more economic. PRCAC is more social. There are some decisions that have to be made by Council. Believes that Council needs to make some suggestions and not drive Council.

Motion to defer was carried.

Bob Taylor-Vaisey, Chair, Parks, Recreation and Culture Advisory Committee  
Re: Committee and Board Structure Review (Item 10.7.3)

(Taylor-Vaisey's presentation went quickly. The actual presentation was not linked on the agenda. I have done my best to get the flavor of hits report.)

Thank you to mayor, councilors and virtual gallery

Two recommendations for 10.7.3

Scope of this presentation – Opinions of the public reps of PRCAC. Does not reference any other committees. Does not address future.

Recommendation that PRCAC be extended

Defer decision of the structure of PRCAC until new council.

Recommends posting committee vacancies be postponed until strategic planning documents are in place.

Alternatives – new PRCAC will be mostly new members

Recommendations of the review – dissolution of PRCAC as of Nov 14, 2022

Vesey responds that Work will not be completed referring to open space master plan, community hubs, and cultural resources.

All councilors believe continuity of committee is important. Feedback especially on Open Spaces is important as it is currently ongoing.

Mayor indicated that “we have been held up for months and months “ in her response regarding community hubs.

Motion to receive. Carried.