

Trent Lakes Council Meeting

Tuesday, April 20

1.1. Call to Order

1.2. Roll Call

1.3. Moment of Reflection

Mayor Clarkson – asks that everyone remains calm. Everyone’s help is appreciated.

Announced that new municipal and library web site are launched.
Donna Teggart – This has been a major undertaking. Teggart was lead. Much expertise was given from Chastity, Jessie, Lynn, Chelsea and Kim at library.

4. Adoption of Minutes

4.1. **Regular Council Meeting April 6, 2021** 8 - 23

[Council Meeting - 06 Apr 2021](#) - Adopted

4.2. Statutory Public Meeting April 6, 2021 24 - 28

[Public Meeting - 06 Apr 2021](#) - Adopted

5. Committees and Boards

5.1. Economic Development Advisory Committee April 12, 2021 29 - 34

[EDAC Minutes 12 Apr 2021](#) - Received

5.2. Library Board March 12, 2021 35 - 38

[Library Board - 12 Mar 2021 - Minutes](#) - Received

5.3. Parks, Recreation and Culture Advisory Committee Special Meeting April 1, 2021 and Regular Meeting April 8, 2021 39 - 46

[PRCAC Minutes 01 Apr 2021](#) - Received

[PRCAC Minutes 08 Apr 2021](#) - Received

5.4. Liaison Reports for Council Boards and Committees

Clarkson brought up the Police Services Board to be addressed

Armstrong - Library has curbside pickup. Continue to flex with the Covid situation.

Item scheduled to commence at 1:05 p.m. for 45 minutes

Bob Taylor-Vaisey, Chair, Parks, Recreation and Culture Advisory Committee (PRCAC)

Re: Parks, Recreation and Culture Master Plan and PRCAC Workplan

PRCAC Master Plan –

Purpose - Obtain endorsement of master plan and work plan

Ice Pad does not have recommendation as it is currently in the hands of staff.

Trails were the most highly rated in both surveys.

Plans/Recommendations for the following:with more plans to follow:

Boat launches

Trails

Parks

Cavendish Ice Rink

Buckhorn Sports Pad

Community Halls – community network

Heritage

Questions –

Comment from Armstrong – thanks to all members of the committee and subcommittee for the work.

Question – why are recommendations not prioritized particularly because the first survey set out the wishes of the community? Answer: Yes, we were given a sense of direction in both surveys. Yes, everybody wants trails. We have to be very careful as to how we assess recommendations in recognition of work necessary. He didn't feel, personally, as chair of the committee, that he could do that.

Question – were the subcommittees able to deliver any near term work to produce tangible results now? i.e. boat launches and Dettman Park answer: Until we know where we are going it doesn't make any sense to do things off the top. I don't want to do things because they look good optically but because they fit into a larger plan. Personal opinion.

Question – Pleased to see that the first three recommendations have been handed off to staff – volunteers, partnerships and communications. Suggests that the first three should be part of all recommendations such as trails, community halls,... need for volunteers, partnerships and communication in all. Questions whether each of those should be incorporated into the other recommendations.

Answer: If we want to train volunteers it must be done for staff. Once we know how volunteers will work then they know what training is necessary.

Clarkson – comments – Township of volunteers and if treated properly there always will be. Concern” development of parks. Opposed to a park that is created with the necessary infrastructure such as parking. Mentioned that the Chase park doesn’t have enough parking. (Chase is not a park. It is not municipally owned. It is a trail network which is consistently used in these days operated by Parks Canada and Kawartha Land Trust. There is room for 10-12 cars there. There is one driveway that is somewhat close to the entry.)

Concern – concerned about protocol used for the survey. Difference between school survey and PRCAC survey.

Taylor-Vesey comments – parking is important and to be considered. Surveys agree to disagree. Does disagree that parks are being favored over sports pad.

Franzen – Moves to support the entire master Plan

Lambshhead – Seconds

Franzen requests a recorded vote.

Clarkson – would say that she is in favor of motion in principle but thinks that it is too broad.

Franzen – this is a living document. Whatever changes need to be made changes will be made.

Master Plan – supported

PRCAC Workplan

Armstrong – motion to support the workplan but requests that the first three are folded into the other recommendations.

I did not catch who seconded.

All in favor of that motion.

Rhonda Keenan, President and CEO, Peterborough & the Kawarthas Economic Development (PKED)

Re: Economic Development Update

Every community needs economic development.

Need to take care of existing businesses

Encourage new businesses

Covid-19 – how we are attracting new clients. Businesses are not operating with the same strategies as they were before Covid 19.

Priorities & Challenges – tracked the challenges of the many phone calls. Most were being addresses through federal and provincial efforts.

Workforce – high unemployment with lowest participation rate in province. Businesses are clambering for specific skills.

Available Lands and Buildings –

Broadband – it is jammed. EORN is able to use some of the stories to elevate the attention needed.

Tourism – it is their job to attract more tourists. Trying to place Peterborough and the Kawarthas as a major tourism place..

Winter and Shoulder Season – important time to improve tourism

Culinary tourism – one way of expanding the above topic. Received a three year strategy to help build.

Cycling – lots of success with cycling. They typically spend \$300 and up on their average visit.
Small Business Support – most of our economy in this area is built on small business.
Closing.....PKAD is here to help.

Questions –

Windover – thank you for the work.

Lamshead – likes to see that we are working in the same direction.

Armstrong – thanks for Gabby’s work on Economic Development

Clarkson – Places to Grow – any input - we are absolutely starved for land. Trailtown in her opinion(Clarkson) is the best economic driver that she has ever seen. Can only use the icon within a two kilometer radius. Answer : Business count survey – what type of business.?What employment levels are operating, and how much space are they occupying? To learn whether we are hitting Places to Grow targets? Where are people going to work? That is what she is employed for.

If you have a business that comes to you that has some time constraints how do you help them through the system? No quick answer.

Franzen – housing question. Housing is now about \$400,000 minimal. Rents \$2000 per month.

Answer : it is absolute supply and demand. We are not seeing enough in the pipeline.

Armstrong: motion to receive.

All in favor.

Garry Murphy

Re: Zoning By-law Amendment File No. 20-27 (Item 13.5)– Boathouse requires special exemption.. no adverse reaction to the lake, the land or the people.

Motion to be received. – Lamshead and Windover. Motion carried. Will appear again in two meetings.

Staff Reports

Chelsea Carpenter – Pedestrian crossovers on Lakehurst Road

Chelsea Carpenter - Maintenance of the Road Sides of Lakehurst Road in Buckhorn

A crossover is not an aerial crossing but painted on the street and signed. Clarkson is for the one by the library and daycare and the one by the school.

Franzen agrees and concurs with Armstrong that Clarkson’s expertise should be taken.re the school crossing.

Lambshead would like to defer the decision until council knows exactly what locations they want. Passed.

Regards roadside mowing of Lakehurst Road in Buckhorn presently done by Municipality.

The County does not currently compensate Municipalities or property owners for any enhanced/additional roadside mowing that they perform. The County does however permit Municipalities and property owners to complete additional roadside mowing at their expense. Further clarification on road allowance areas to be maintained as well as the requested maintenance is required.

Armstrong suggests that there would be different standards

Franzen moves to receive. Windover second.

Lambshead have staff look at cost of maintaining the few sections of the road that aren't maintained by the county. Windover seconds. All in favor.

**Ivan Coumbs, Director of Public Works
Re: Public Works 2021 Q1 Report**

Clarkson – what do we do about dilapidation of signs that are in this municipality?

Coumbs – enforcement of Building and Planning that would look after property standards and signage

Armstrong – Cavendish dome scheduled as planned? Yes,.

Gannon's Narrows bridge – yes construction is happening.

Comment – number of cars improved dramatically at landfill areas. Garbage went up to 23%.

Lambshead moved to receive. Windover seconded. All in favor.

**Dylan Cosh, Director of Recreation and Facilities
Re: Recreation and Facilities Space Needs**

It is recommended that Council defer the approval of space needs for the Recreation and Facilities Department until accurate projections for growth can be made. During this deferral period, the department's operations would remain centralized at the Municipal Office until 5 outstanding strategic documents and other recreation initiatives have clear Council direction and growth projections have been made.

Armstrong – need to move with dedicated mechanics facility. 49 is past its livelihood. Armstrong leans toward Option 2. Clarkson is leaning toward to getting more info from the rest of council. Windover has no Info. Lambshead believes that a shared facility makes a great deal of sense. Greenview believes that the site is limited in size. Size of building may trigger fire fighting services and additional washrooms, 100' wide and 158' long were sufficient size for dedicated maintenance facility. Adding another department would completely change the scope of this project.

Discussion followed especially regarding washrooms. Clarkson impresses that this is a repair depot!!

Clarkson – suggests that Dylan gets together with appropriate personnel to decide how much space can be shared with public works and parks and recreation.

Armstrong suggests 50% growth in parks and rec. Best case scenario at this time,

Clarkson – where do you see trucks in heated units? Conversation needs to happen between Parks and Roads.

Armstrong - receive staff report and secondly that council directs staff to go back and review other options with Greenview and incorporate as many shared spaces as possible. Franzen seconds. Motion carried. Pardon me, Councillor Armstrong as this motion is not properly worded as you worded it.

Dylan Cosh, Director of Recreation and Facilities

Re: Recreation and Facilities 2021 Q1 Report

RFP for feasibility study on sports pad ends on Wednesday, April 28 at 1:00 p.m.

Armstrong – motion to receive. Motion carried.

Steve Brockbank, Director of Emergency Services

Re: 2021 Fire Safety Grant Application

That Council receive the report from the Director of Emergency Services regarding 2021 Fire Safety Grant Application; and further That Council approve the application from the Director of Emergency Services for the Fire Safety Grant in the amount of \$5,900.00 from the Office of the Fire Marshal to assist in addressing the challenges associated with training and the hiring of new recruits to conform to COVID-19 public health protocols.

Lambshhead moves that we apply for grant. Windover seconds. All in favor.

Steve Brockbank, Director of Emergency Services

Re: Fire and Emergency Services 2021 Q1 Report

Report received.

Building and Planning

Allison Martin, Planning Administrator

Re: Consent Application B-48-20 (Creation of a right-of-way)

Address: 5 Main Street

Applicant: Hena Karaj

Application for right of way between 5 Main St and 4 Main St.

Lambshhead – motion to approve Armstrong seconds. Approved.

Allison Martin, Planning Administrator
Re: County Official Plan Project Status Report

Windover moves to receive. Armstrong seconds. Report received.

Adele Arbour, Temporary Manager of Building and Planning
Re: Building and Planning 2021 Q1 Report

Armstrong – what is the status of the Dewdney Mountain project? Have reached out to their planning consultant, Gord Rusell, for tomorrow morning.

Armstrong moves to receive. Lamshead seconds. Motion carried.

Finance

Donna Teggart, CAO/Treasurer
Re:2021 Overall Tax Rates

Over \$23,000,000 will be collected from Ratepayers

Out of every dollar collected - County 38% Education 18% Municipality 44%

County rate went up more than Trent Lakes.

\$54.74 is average increase based on assessed value.

Report received

Donna Teggart, CAO/Treasurer
Re: Finance 2021 Q1 Report

Armstrong moves to receive. Franzen seconds. All in favor.

Administration

Lynn Holtz, Economic Development Officer
Re: Economic Development 2021 Q1 Report

Motion to receive – Lamshead. Windover seconds. All in favor.

Donna Teggart, CAO/Treasurer
Re: Accounts Payable - March

Armstrong – move to receive. Franzen seconds. All in favor.

Donna Teggart, CAO/Treasurer
Re: Surplus Property Report

Armstrong asks council to relook at this list and come back with a list of potentially sellable properties with comments. Seconded by Lamshead. Motion carried.

Donna Teggart, CAO/Treasurer

Re: Administration 2021 Q1 Report - Work Plans

Franzen moves to receive. Windover seconds. Motion carried.

Corporate Services

Ann Rooth, Deputy Clerk

Re: Council Expenses - March 2021 and Remainder of February 2021

Motion to receive by Lamshead. Windover seconds. Motion carried.

Ann Rooth, Deputy Clerk

Re: Award City of Peterborough Joint Tender No. ITT-12-21 for Supply and Delivery of Unleaded Gasoline and Diesel Fuel

Franzen and Lamshead move. Motion is carried.

Jessie Clark, Director of Corporate Services/Clerk

Re: Corporate Services 2021 Q1 Report

Motion by Franzen and Lamshead. All in favor.

Correspondence for Information

Franzen moved to receive . Armstrong seconded. All in favor.

Correspondence for Action

3digital support for suicide hot line – supported by Lamshead. Motion carried.

Township of Muskoka Lakes Decibel coalition – Franzen and Armstrong moved to receive . Motion to receive

Teggart speaks to the fact that the current police services board for lower tier municipalities will be eliminated and replaced with newly constituted OPP Detachment Boards.

Clarkson not in favor of this . We will have one member. Attending a meeting a month. Believes that we will be swallowed up .

Motion to request an extension of deadline from June 7 to October 1 to submit our recommendations around this.- Armstrong. Lamshead seconds. Motion carried.

By-laws on the Agenda Memorandum

530

[By-laws on the Agenda Memorandum](#)

13.2. B2021-051 Service Agreement with W.O. Stinson & Son (Joint

531 -

	Fuel Tender)	537
	B2021-051	
13.3.	B2021-052 Zoning By-law Amendment for File No. 21-04 (Frankiewicz)	538 - 541
	B2021-052	
13.4.	B2021-053 Zoning By-law Amendment (Housekeeping)	542 - 546
	B2021-053	
	547 - 549	
13.6.	B2021-057 Fire Safety Grant Transfer Payment Agreement	550 - 566
	B2021-057	
13.7.	B2021-058 Merger Agreement (Kalbfleisch B-62-20)	
	B2021-058	

Windover moves and Lamshead seconds. They were all accepted.

13.5. B2021-056 Zoning By-law Amendment for File No. 20-27 (Murphy)

[B2021-056](#)

Lamshead moves that it will be deferred until another public meeting can be held.
Franzen seconds. All in favor.

Councillor Armstrong

Re: Roadside Clean-up Waste Acceptance

Re road side clean up council directs staff to receive garbage without using individual tickets. Windover moves. Lamshead seconds. All in favor.

Information Items

Liaison Reports for External Boards and Committees