

Trent Lakes Municipal Council

October 6, 2020

All in attendance

Moment of Silence

Public Meetings for By-Law Amendments

Presentations

Matthew Savino of SHRP (Savino Human Resources Program)

A year since digital HR live platform implemented - Digital means for employees to access all of their Human resources materials. Training modules. Changes being implemented with HR Live or employees more conveniently access their records. Includes a daily survey for all employees regarding COVID symptoms. Automates Performance Review. In spring 360 Review for the CAO. Employment Engagement Survey conducted in May. Both services provided – Joine Health and Safety Committee support and participation. Corrective Action coaching and documentation. Employee Relations issue resolution and advice. Employee Exit interviews. SHRP is mindful in looking for patterns.

Meredith Carter – Manager, Watershed Management Program, Otonabee Region Conservation Authority re: Drinking Water Source Protection Program Agreement Renewal and Implementation Status

Program started when Walkerton water was contaminated

Clean Water Act enacted in 2006. Trent Source Protection Plan in 2015.

Threats are specific land based activities such as sewage systems, home heating oil, road salt, livestock grazing..in “vulnerable areas.”

Assurance that Municipal drinking water is protected.

Councillor Armstrong questioned whether the 65 significant drinking water threats were resolved.

Threats means that it could happen but doesn't mean that it necessarily is happening. Every five years sewage systems are inspected by Peterborough Public Health.

Report accepted.

Staff reports:

Suzanne Lean, Temporary Waste Coordinator

-requested the council defer 2 year implementation of the Revises Tipping fees to January 2021 and January 2022. Councillor Armstrong made motion to receive report and to support council's recommendation to revise tipping schedule. Motion carried.

-recommendation for building of a permanent structure in Cavendish and preparation for tender
Motion carried

-Public Works report to reduce speed limit on Bass Lake Road to 40 km/hr from Tully's Road.

Lambhead supported that is important because of the number of different type vehicles on the road.

Motion by Lambshead that report be received and that the speed limit be reduced to 40. Motion carried.

-Peter's Island Bridge Winter Maintenance Plan from the director of Public Works for their information. Report received.

Dylan Cosh – report regarding the Public Space Rental Policy targeted requests that are coming to Council for the use of parkland. it is not targeted for one off gatherings but for things like Rock the Locks or a recent Mom Market. Mayor Clarkson was concerned about the general public that wants to have picnic.

Councillor Armstrong asked that it go back to staff and put more clarity around the report. Motion carried.

Steve Brockbank – information re Fire Prevention Week October 4 – 10. Because of Covid things are going a bit differently. Mayor Clarkson encouraged eavestrough cleaning. She asked a question which she had been twice asked. - "Why no burning in daytime but you can at night?" Brockbank answered - Because we are associated with MNR and are in agreement with them so we follow their rules to keep things as simple as possible. Wind usually dies down in evening. Better chance of dew. Lambshead added that daytime burning creates a lot of smoke which is very visible versus nighttime.

FIT Testing Machine – mandatory that each fire fighter is fit tested for their masks twice a year. Now they are using the County's. It is time consuming. It is very important to have it done. Recommending that Trent Lakes buys their own .Motion carried.

By-Laws all carried.

Donna Teggart CAO/Treasurer – receive report and approve budget timetable

Chastity Roberts, Deputy Treasurer – Health and Safety Policy revision recommended that it be approved and repeal AD-25 Incident/Injury Reporting and Investigation Policy. Recommendation carried.

Deputy Clerk Ann Rooth - \$30,482.27 for Redesign and implementation cost for both the Municipality of Trent Lakes and Trent Lakes Public Library websites.

Armstrong asked what the yearly consulting fees, ongoing maintenance and support would be. Rooth said that it would be approx . \$10,000. \$150 an hour is additional charge for services outside of the initial agreement. Motion by Armstrong to go ahead with the agreement with the assurances made by the CAO that other lower tier municipalities are using eSolutions. Motion carried.

Deputy Clerk Ann Rooth – put forth the project of reroofing the Buckhorn Regional Health Centre to AGC and Associates Inc. Armstrong mentioned the vast difference between the two quotes and asked for clarification. Franzen suggested that it was put out and if they got it great but if not that was okay, too. Tender is for a metal roof. Motion carried to proceed

Deputy Clerk Ann Rooth – live streaming video of council meetings – staff recommends that we move forward using electronic webinar platform. Two wide view webcams would be used – one to see council as a body and one with individuals or cameos. Livestreaming and video recording only is this motion . Armstrong moves to receive report and recommend staff to proceed .

Electronic Participation and Proxy Voting – staff recommends that we continue for councilors and other staff/volunteers to continue with electronic meetings. Motion carried.

Jessie Clark – report on how staff could facilitate a Ratepayer/Cottage Association meeting –.Because of limited staff during Covid it is recommended that it would be during a weekday in November. Motion – Franzen – Delaying meeting until the earliest this spring. Motion carried.

Jessie Clark – BCC requested a council representative to sit on their Board. Their preference is the Harvey Ward Councillor, Peter Franzen. Motion by Lambshead that Franzen be appointed. Motion carried.

Eastern Ontario Warden's Caucus – money available to be used for purchases in response to COVID-19. Motion to accept the flexibility in using this money.

Councilor Armstrong made a motion to develop a policy for Community Grants awarded by Trent lakes to be used for the 2021 Budget year and beyond. Trent Lakes does not currently have a defined application assessment . Clarkson suggested that it shouldn't be a process that makes it difficult for volunteers to get money. Armstrong clarified that last year it started with a list and they went down the list and when they got to the end they ran out of money. It is needed to have one way to weight all the various requests as to how they give back to the community. Clarkson feels that makes it complicated. Armstrong says that the motion asks for options and makes a recommendation for application assessment. Request for staff comment: "No set document for which to score applications." Answered the CAO.

Motion on floor Armstrong and Lambshead voted for. Franzen, Clarkson, and Windover voted against.